



McKenzie Towne Council Meeting Minutes Tuesday

June 18, 2024

Board of Directors Meeting @ 6pm: 6:30pm (Public)

McKenzie Towne Hall & Teams

Attendance

In person: Darvin Zuch, Marshall Lang, Nancey Yip, Ignatius Emeye, Keith D'Souza, Debbie Mackinnon, Shauna Sanheim, Sheri Barclay

Teams: None

Regrets: Josh Samuel, Shahzad Khan, Teresa Hargreaves, Jason Todd

Resident Guests: Jim Clement (GM), Jeff Josey

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1. Call to Order 6:30 PM by – Darvin Zuch
 2. Reading of Safety and Harassment Policy – By Keith D'Souza
 3. Introductions & Attendance
 - Board & Resident attendees as above
 4. Approval of agenda – Moved by Darvin Zuch, Second by Marshall Lang. No discussion. Motion passes.
 5. Approval of Minutes from previous monthly meeting – circulated by email. Motion by Darvin Zuch, Second by Debbie Mackinnon. No discussion. Motion passes.
 6. Executive Committee Report – met once. Splash Park is wrapped up. AGM coming mid October – communication to go out to residents mid-September. Programs – will try not to cancel as many programs if possible.
 7. Finance / HR Committee Report – no committee changes. In receipt of unaudited financial statements through April 2024. Total expenses June-April is \$1.660MM against a budget of \$1.792MM. Revenues are ahead of budget \$2.422MM against a budget of \$2.287MM. Mainly represents higher interest income than budgeted combined with higher programming income. Committee will continue to exercise oversight over the Monthly Financial Statements; requesting clarifications and additional info from Management and the accounting function as required. Will continue comprehensive review of HR procedures. Issue a Request for Proposal for the external audit prior to the August board meeting.
 8. Communications & IT Committee Report – No update.
 9. Ops Committee Report
 - new maintenance coordinator hired.
 - water restrictions – not much can be done with watering right now.

- Flags – one flagpole needs repair. Will be approximately \$1k for the repair. Also, will need to replace some flags. Cost in total will be just over \$5k. **MOTION – To approve just over \$5k for replacement of flags and repair flagpole. Discussion – there will be replacement flags. Motion passes.**
- MTC Sign – has passed customs and is enroute.
- Stair lights – currently in production.
- Furnace – needs more time to get engineer report. Once received will create RFP. May need emergency meeting. Extension for grant received to Sept.
- Playground – will hear of grant around end of the year.
- Snow and Ice Agreement – do not have cost as it depends on snowfall. Parks would not get shoveled if we do not participate in it. Possibly bring up at AGM.
- Weeds – out of control this year and difficult to keep up – council is not allowed to use chemicals. Need to communicate to the public.

11. Greenspace Committee Report – Greenspace committee has met once in addition to working on building garden boxes. Still working on project but will not be planting much due to water restrictions.

12. General Manager Report – 28 properties left in collections plus five accounts at 2 years. Statement of claims has been issued for four of these properties, with one on a payment plan.

- Neighbour Day ran this past Saturday.
- Neighbour Night was back with another successful potluck.
- Newcomers night for May had 41 residents signed up but less than half came out. Will continue to promote.
- Knitting Club is popular with first donation run with three organizations getting huge boxes.
- Record number of Grandstand Sponsors for the Stampede Breakfast with 11. Five are new this year. Will be on July 11th.
- planting has been scaled back with draught year predicted. Will be planting perennials and mulching areas starting 3-year plan to eventually phase out annual planting to just the baskets at the Town Hall.

13. Motions Submitted in Advance – None

14. Other Business:

15. Comments from visiting members – Jeff Josey is interested in being more involved in the community.

16. Next Meeting Dates:

- a. Tuesday August 20, 2024, 6:00 PM (In-Camera) 6:30 (Public)

17. Adjournment.

- a. Motion to adjourn (8PM)
- b. Moved by: Darvin Zuch
- c. **Carried**