

McKenzie Towne Council

Tuesday April 20, 2021

Board of Directors Meeting @ 6:00 p.m.

Conducted online using MicrosoftTeams

Attendance: Rob LaPierre, Shawn MacDougall, Courtney Hall, Rick Leigh, Malik Amery, Nadia Meyer, Craig Chandler, Shirley Wilson, Farooq Qadir, Dar Zuch, Teresa Hargreaves

Regrets: Jim Clement

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1. Call to Order 6:05 PM

2. Open Meeting 6:05 PM

3. Approval of Previous Minutes:

**Motion:** To Approve March Meeting Minutes – circulated by email.

Moved by Malik Amery Seconded by Dar Zuch

**Carried**

4. Introductions and Attendance

a. Board attendees as above and Sami Amery and Danny Estephan

b. Nadia Meyer will be filling in for Jasmin MacDonald in the interim

5. GM Report — Sami Amery circulated and presented verbally the GM Report Dated April 20, 2021.

**Staffing:**

- Staffing levels remain the same as prior month as Government guidelines have become more restrictive with increased cases, new variant, and high hospitalization rates.

**Operations:**

- The Towne Hall is opened in limited capacity. Currently we have Friday prayer and daycare services.
- We have 49 residents who have not paid their HOA fees and are currently with our solicitors to be collected.
- We have written confirmation from the City of Calgary to complete the Inverness Pond pathway this year; details to follow with a specific timeline and dates.
- The gym floor is finished and looks fabulous.
- Repairs, painting, and maintenance continue to take place at the Hall and the building is looking fantastic.
- Daycare has seen greater interest and further promotion will increase attendance.
- Spring clean-up has commenced around the community.
  - Gravel removal: The City rotates when this process occurs in the respective communities year to year. This year Prestwick will not be completed until June 8-12, 2021. Waiting for the City to perform this functionality would have negatively impacted our operations throughout the community.
  - Our Facilities Manager has put together a plan and rented equipment to begin this process on Monday, April 19, 2021. All permits have been

applied for and approved. This undertaking will ensure we stay on or ahead of schedule.

- Continued analysis of the life cycle study to ensure that all equipment, building and Towne Hall grounds are properly amortized and maintained.
- The splash park will be commissioned on the regular schedule and ready to go by May long weekend so that if restrictions are lifted it will be ready.

**Events:**

- With new restrictions in place (no in person), we will continue to work with our sponsors to find safe ways to engage with our residents.
- Virtual Wine tasting

**Resident Feedback:**

- There are no concerns brought to our attention at this time.

**Motion:** To accept GM report as presented.

Moved by Malik Amery, Seconded by Rick Leigh

**Carried**

7. Committees:

- a) Executive Committee – Board Governance support program proposal

**Motion that Salopek and Associates be engaged to assist the MTC to improve its governance beginning in the Fall of 2021 after the new Board is in place.**

Moved by Rick Leigh, Shirley Wilson

Abstain: Nadia Meyer

Did not vote: Teresa Hargreaves

**Carried**

- b) Policy – no report, did not meet

- c) Finance/IT – no report. Statements will be cascaded next month

**Motion to retain residential and commercial membership fees at the current levels – no fee increase for the fiscal year ending May 31, 2022.**

Moved by Malik Amery, Rob LaPierre

Did not vote: Teresa Hargreaves

**Carried**

- d) HR – no report

- e) Operations – no report

**Motion:** To accept the committee reports as presented.

Moved by Malik Amery, Courtney Hall

**Carried**

8. Other business

- a. Ute Davies has resigned

9. Next Meeting Dates: May 18, 2021 (Budget meeting), June 15, 2021

10. Adjournment -

**Motion:** To adjourn meeting 6:55

Moved by Craig Chandler, Dar Zuch

**Carried**