



Tuesday, October 19, 2021
Board of Directors Meeting @ 6:00 p.m.

MEETING AGENDA

Meetings are open to members in good standing to observe, in-camera session is for Directors only. There is an agenda item for members to ask questions if they so choose.

Resident in attendance – Sarah Furgason, president of the community association

Shawn MacDougall, Jim Clement, Courtney Hall, Rick Leigh, Dar ZuchTeresa Hargreaves (phone), Jasmin MacDonald (phone), Shirley Wilson (phone)

1. Call to Order
2. In Camera 6:02-6:25
3. Open Meeting (6:30pm)
4. Introductions & Attendance
 - a. Welcome Sarah Ferguson – President MTCA
5. Approval of Minutes from previous monthly meeting – circulated by email.
 - a. MOTION to approve Rick Leigh, Shawn MacDougall
Unanimous
6. GM Report — Prepared by MaryAnn Miller, delivered by Rick Leigh
 - a. Staffing
 - i. Office coordinator position filled. Interviews in progress for two other positions
 - b. Collections
 - i. As of Oct 19, 2021, there are 331 members with past due resident fees. The accounts have been forwarded for collections.
 - c. Mailboxes update
 - i. Proposed date for project installation and completion is Oct 31
 - d. Grants
 - i. Application made to City of Calgary for Business Support Grant
 - ii. MTC was not eligible for Government of Canada Wage Subsidy for July because revenues exceeded eligibility.
 - e. Daycare
 - i. Current enrollment is at 21. Maximum capacity is 30 children.
 - ii. A gate was installed on the Women's washroom entrance for safety and child management.



- f. Programs
 - i. MTC continues with programs as outlined in the program guide for October. Attendance is good in most classes. Drop in Pickleball is popular.
- g. Events
 - i. Halloween – Trick or treat drop in for Oct 31 from 1pm to 5pm. Colouring contest open to residents with the opportunity to win a prize pack sponsored by local vendors/ sponsorship partners.
 - ii. Christmas market – The event will not move forward this year.
- h. Operations
 - i. Soliciting quotes for the following repairs and maintenance
 - 1. Gazebo – fascia rot and pull all staples
 - 2. Gym windows – 3 are broken
 - 3. MTC playground – rust remediation
 - 4. Window cleaning
 - 5. Installation of security cameras in various dead spots identified throughout the facility
 - ii. Ait conditioner repairs – Comfort Air is the selected contractor
 - iii. Various trees trimmed on MTC property by facility staff. Remaining taller trees will be trimmed in the spring by an outsourced company in compliance with the 3-quote protocol and subject to budget.

MOTION to accept the GM report Rick, Jim Unanimous

7. Committee Reports

- a. Executive Committee- Rick
- b. Policy – Courtney – no report
- c. Finance/IT – Farooq – no report
- d. Human Resources – Rick
 - i. HR committee met with MaryAnn to receive an update
- e. Operations – Dar – no report

8. Other Business

- a. Dedicated email addresses for Board members
- b. AGM – November 17, 2021
 - i. MOTION that we hold the AGM on zoom. Courtney, Dar
For: Shawn MacDougall, Dar Zuch, Rick Leigh, Jasmin MacDonald, Shirley Wilson,
Teresa Hargreaves
Against: Jim Clement



9. Next Meeting Date – November 16, 2021

10. Adjournment MOTION to adjourn Rick Leigh, Jim Clement

Unanimous