

# Code of Conduct



**McKenzie Towne Council**

McKenzie Towne Council  
40 McKenzie Towne Blvd SE  
Calgary, AB T2Z 4X5

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403-781-6612  
[president@mtcouncil.com](mailto:president@mtcouncil.com)  
[www.mtcouncil.com](http://www.mtcouncil.com)

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# Our Promise

## Mission

McKenzie Towne Council is a steward of the community.

McKenzie Towne Council enhances and maintains physical amenities while actively promoting collaborative participation amongst residents in an inclusive environment.

## Vision

To be Calgary's finest community where people live, work, and play.

## Values

- Fiscally responsible stewardship
- Promote a positive and inclusive experience
- Progressively maintain a safe, healthy, and sustainable environment



# Fiscally Responsible Stewardship

## Fiscal Responsibility

McKenzie Towne Council is committed to fiscal responsibility. We will ensure that assets are safeguarded, that finances are managed with responsible stewardship, and that financial statements are in conformity with generally accepted accounting principles. Board members are volunteers and do not receive any sort of remuneration for their time and efforts.

## Conflicts of Interest

Board members and staff are responsible for ensuring that they do not disproportionately benefit directly or indirectly due to their influence in the organization or access to information.

## Transparency

Our current and historical budgets and annual financial audits are available on our website. Members are encouraged to review these statements and ask questions at our monthly Board meetings or at the Annual General Meeting.

# Positive and Inclusive Experience



## Inclusivity

McKenzie Towne Council is committed to providing an inclusive and welcoming environment for our members, staff, volunteers, clients, and contractors.

Discrimination against any individual based on personal status is not tolerated.



# Safe, Healthy and Sustainable Environment

## Safe Workplace

McKenzie Towne Council is committed to a safe, healthy, harassment-free work environment for all employees. Intentional and unintentional threats to health and safety are not tolerated.

## Confidentiality

Board members, staff, and volunteers are responsible to ensure respect for confidentiality in all matters.

## Board Delegation to Staff

The Board establishes and respects distinction between Board and staff roles and manages overlap in the spirit of partnership respecting the authority of staff and maintaining proper lines of accountability.



# Reporting

## Code of Conduct Violations

McKenzie Towne members, Board members, and staff are encouraged to report code of conduct violations to the Board president or the General Manager.

The organization will not retaliate or tolerate retaliation from staff members for any report raised in good faith.



# Resources

## Contact Information

Board President:  
[president@mtcouncil.com](mailto:president@mtcouncil.com)

General Manager:  
[gm@mtcouncil.com](mailto:gm@mtcouncil.com)

## Canadian Centre for Ethics and Corporate Policy

<https://ethicscentre.ca/>