

McKenzie Towne Council

Tuesday June 21, 2022

Board of Directors Meeting @ 6:00 p.m.

McKenzie Towne Hall

Attendance Rick Leigh, Shirley Wilson, Debra Klippenstein, Shawn MacDougall, Patrick Giroux, Margaret McPherson.

Regrets: Dar Zuch, Teresa Hargreaves

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1. Call to Order 6:00 PM
  2. In Camera
  3. Open Meeting 6:10 PM
  4. Approval of Previous Minutes: No MTC meeting in May due to lack of quorum. There was follow up email to all Board in regards to on below opportune subjects requiring a vote:
    - a. Review and Approval of 2022/2023 Budget by May 31<sup>st</sup>. Results of vote: In favour – 6. No response – 4; Budget approved.
    - b. Proposal that homeowner association fees for McKenzie Towne be increased in the amount of 3% for the 2022-2023 fiscal year. Results of vote: In favour – 6. Not in favour – 1 No response – 3
  5. Introductions and Attendance.
    - a. Board attendees as above as well as GM (MaryAnn Miller) and Parks & Facilities Manager (Stephen Carlton).
  6. GM Report — Maryann Miller in person circulated and presented verbally her GM Report Dated June 21, 2022. Items covered in said report:

**Administration:**

- Application made to the Ward Community Event Fund. \$1500.
- Application made to KalTire community fund for set of new truck tires for MTC vehicle
- Optimal Amenity Agreement discussion
- Enmax – threshold change, accounts under less than 250K kW a year now fall under small business center. New contract August 1 locked in EasyMax. Elec \$8.49, Gas \$4.90 fixed. Previous contract Elec \$5.05, Gas \$7.50
- National Day for Truth & Reconciliation
- BDO Auditors scheduled to conduct office in-house in August

### **Operations/Building (MTC):**

- Splash Park start up June 3rd. Maintenance on two water lines. It was decided to run the park at 85% capacity due to a water line break rather than shut down totally for repairs.
- Gazebo repairs in process
- Several pieces of landscaping/snow facility equipment repaired
- Exterior/Interior windows professionally cleaned

### **Programs:**

- Summer camps open for registration. Variety of camp options available for all ages. Good registration numbers
- Summer programs include adult Yoga, Total Body, Drop in programs (pickle ball, basketball, volleyball)

### **Events:**

- Stampede Breakfast scheduled Thursday, July 14. Hours - 9am-11am. Face Painting, Music, and dance. Held in MTC parking lot. Stampede Caravan booked. MTC Parking lot is closed for parking. MT Church and Sobeys welcome participants to park in their parking lots
- Good response to Sponsorship packages for the Stampede Breakfast
- Community Clean Up scheduled for Sat, August 20 (9am-2pm) Services booked include City of Calgary (2) Crusher Trucks, Metal Bin, Techno Bin, Calgary Drop-In Clothing/small furniture Bin
- Food trucks in MTC parking lot scheduled July. Date to be confirmed
- Wine tasting event scheduled in Sept. Date to be confirmed
- Christmas Market tentatively booked for Nov 19/. To be confirmed
- Beer tasting event scheduled in Dec. Date to be confirmed

**Motion:** To accept GM report as presented.

Moved by Margaret McPherson; Seconded by Rick Leigh.

**Carried**

### **7. Committee Reports:**

- a) Executive and HR Committee – Rick -. Committee TOR's of reference will be reviewed and submitted before August Board Meeting. Updated Harassment Policy included in June 21 package for review.
- b) Finance / IT – Finance and IT reports submitted to Board and presented in person by Chair. Reports included MTC Balance Sheet as of March 31<sup>st</sup>, 2022 and MTC Profit & Loss as of March 31<sup>st</sup> 2022. Chair also proposed and Board agreed to renew GIC at ATB based upon terms outlined.

- c) Operations – Stephen Carlton presented an in depth view of on-going work including splash park start up and current state as well as work in progress at Inverness gazebo (general repairs) and status of clock chimes (operational at Inverness square. It was agreed by Board an Operations Committee meeting would be held in September with a specific date and confirmation of members to occur at August board meeting.
- d) Board Development – Chair outlined comprehensive plan for recruitment of board members with a target of having an application form in place mid August.
- e) Operations – Chair provided an operations update. Focus topics were potential GPS devices in Towne Hall maintenance vehicles as well as progress towards Hall based day care opening.

8. **Other business –**

- Strategic Planning Session (Annual Board Activity) – September meeting date will be determined, most likely a Saturday (10<sup>th</sup>, 17<sup>th</sup> or 24<sup>th</sup>) based on facilitator and Board members availability.
- Decision by GM and Board to observe September 30<sup>th</sup> as an official staff holiday and close MT Hall. (Truth and Reconciliation Day)
- Discussion led by GM on possible web services host change and web site updates. One of these items is out to 3 vendors and now waiting for replies.

9. Next Meeting Date –

- No July meeting (as per usual summer schedule)
- August 16, 2022.

10. Adjournment.

**Motion:** To adjourn (8:15 PM)

Moved by Shawn MacDougall.

**Carried**