



Thank you for your interest in the McKenzie Towne Board of Directors!

In order to join the Board of Directors you must put your name forward at the Annual General Meeting. Any member of the organization in good standing is entitled to put their name forward for the Board.

Information about the organization and Board member expectations is included below. Generally, Board meetings are held monthly on the third Tuesday of the month at 6:00. More frequent meetings are sometimes required for time-sensitive decisions.

Introduction to McKenzie Towne Council

McKenzie Towne Council is a not-for-profit company incorporated under the Alberta Companies Act. More information about our governance is available in the Articles of Association. <http://mtcouncil.com/main/bylaws/>

We are guided by our mission, vision, and values.

Mission

- McKenzie Towne Council is a steward of the community. McKenzie Towne Council enhances and maintains physical amenities while actively promoting collaborative participation amongst residents in an inclusive environment.

Vision

- To be Calgary's finest community where people live, work, and play.

Values

- Fiscally responsible stewardship
- Promote a positive and inclusive experience
- Progressively maintain a safe, healthy, and sustainable environment

The Board is responsible for the welfare, effectiveness, outcomes, and sustainable future of the organization focusing on strategic planning, budget development, policy, and oversight of operational matters. The Board defines the organizational culture, values, operating principles, and parameters within which it expects the General Manager to manage the organization's daily operations, respecting distinctions between Board and staff roles.

Board member responsibilities

- Duty of care when making decisions for the Council
- Duty of loyalty, acting in the best interest of the Council
- Commitment to the Council's Mission and Vision
- Exemplify and uphold the Council's Values
- Serve the interests of the members of McKenzie Towne as a whole
- Maintain a working knowledge of the Council's finances, operations, program, and legal framework
- Regularly attend and prepare for Board and committee meetings



- Fully and openly participate in Board and committee deliberations
- Question with an open and curious mind
- Respect, listen and learn from others
- Maintain independence and objectivity and advocate according to conviction
- Strive toward consensus; respect and represent majority decisions

Board Members are expected to conduct themselves in an ethical and professional manner, as this expectation includes proper use of authority and appropriate group and individual behavior.

Board members are required to attend an orientation and training session.

Board members are bound by our confidentiality and conflict of interest policies. Board members will be asked to sign a non-disclosure agreement.

The organization maintains a liability insurance policy for Board members.

Committees

Board members may serve on committees. Current committees are listed below. Committees may also be created on a temporary/as-needed basis (for example, the Stampede Breakfast committee)

- Executive Committee (including the President, Vice President, Treasurer and Secretary)
- Finance and IT Committee (chaired by the Treasurer)
- Human Resources Committee
- Policy Committee
- Operations Committee

Committees generally meet monthly. Board members may serve on one or more committee.

For further information please contact the following member of the Executive:

President – president@mtcouncil.com