

McKenzie Towne Council

Tuesday February 16th, 2021

Board of Directors Meeting @ 6:00 p.m.

Conducted online using MicrosoftTeams

Attendance: Rob LaPierre, Jim Clement, Farooq Qadir, Shawn MacDougall, Courtney Hall, Rick Leigh, Malik Amery, Jasmin MacDonald, Teresa Hargreaves, Dar Zuch, Craig Chandler, Shirley Wilson

Regrets: Ute Davies

1. Call to Order 6:00 PM

2. In Camera

3. Open Meeting 6:30 PM

4. Approval of Previous Minutes:

Motion: To Approve January Meeting Minutes – circulated by email.

Moved by Craig Chandler; Seconded by Farooq Qadir

Carried

5. Introductions and Attendance

a. Board attendees as above and Sami Amery and Danny Estevan.

6. GM Report — Sami Amery in person circulated and presented verbally the GM Report Dated February 16, 2021. Items covered in said report:

Staffing:

Staffing levels are being adjusted as per Government guidelines in preparation for when we can reopen the hall.

Operations:

1) The Towne Hall is currently closed. Currently we have Friday prayer services only as allowed.

2) We have 76 residents who have not paid their HOA fees and are currently with our solicitors to be collected. This number is the best position we have been currently in the entire process historically.

3) Repairs, painting, and maintenance continue to take place at the Hall and the building is looking fantastic.

4) Daycare has seen greater interest and further promotion will increase attendance.

5) A complete review of equipment, reserve study items and capital projects is taken place to ensure all spending and repairs are precise and best value is achieved.

6) A complete analysis is being completed to have accurate pricing for all equipment and correct costs are captured to budget correctly.

Events:

1) MTC promoted a virtual Wine tasting held on February 5, 2021 by Mike Burton and Tim Lacroix; participants purchased tickets and picked up their wine and appetizer and connected through Zoom for a social engagement.

2) We are in conversations to promote a virtual beer tasting on St. Patrick's Day with our sponsors.

Resident Feedback:

❖ We had two residents complain about the ice quality at our hockey rink; we had one additional resident complain about the ice quality and offer an idea to help us alleviate this problem. This winter season has been challenging with warm and severe weather conditions. Discussions continue to see if there are steps, equipment and/ or specific actions to enhance the process.

Motion: To accept GM report as presented.

Moved by Courtney Hall; Seconded by Malik Amery

Carried

7. Committees:

- a) Executive Committee – No Report.
- b) Policy – Courtney Hall nominated as chair. Edits to Board handbook circulated. Deadline for committee feedback on Terms of Reference March 9. Code of conduct document will be posted on the website
- c) Finance/IT – Presented October, November, and December financials

Motion: To accept the financials as presented

Moved by Craig Chandler; Seconded Jim Clement

Carried

- d) HR – Rob LaPierre nominated as chair. Courtney Hall joined the committee.
- e) Operations – Rob LaPierre nominated as chair.
Request from operations staff Danny Estevan to purchase replacement machinery (Bobcat) including key attachments reviewed by the committee with input from the finance committee. Purchase recommended to the Board by both committees due to projected increased efficiencies.

Motion: To allocate \$85,500 for machinery and key attachments

Moved by Malik Amery; Seconded by Jim Clement

Carried

Chimes for the clock tower are delayed due to the pandemic.

Inverness pathway reminder sent to city of Calgary

Exploring refurbishing or replacing chess tables at Promenade Park. Engaging Revera for input/support.

Ice quality has been an issue this year and we are exploring a modification to the watering truck for a hot water option.

Motion: To accept the committee reports as presented.

Moved by Rob LaPierre; Seconded by Malik Amery

Carried

8. Other business

- a. Annual planning session Saturday March 13 11-1

9. Next Meeting Dates: March 16, 2021, April 20, 2021

10. Adjournment -

Motion: To adjourn meeting

Moved by Craig Chandler; Seconded by Shawn MacDougall

Carried