

McKenzie Towne Council Meeting Minutes

Monday October 24, 2022

Special Board of Directors Meeting @ 7:30 p.m.

McKenzie Towne Hall & Teams

Attendance: Dar Zuch, Brian Marconi, Carrie Cemka, Rob van Gastel, Farooq Qadir, Margaret McPherson, Nancy Yip (Teams)

Regrets:

Resident Guests: Shazhad Khan, Jim Clement

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1. Call to Order 7:44 PM
 2. In Camera
 3. Open meeting-Call to Order 8:32 PM
 4. Introductions & Attendance
 - Board & Resident attendees as above
 5. Election of Executive Committee
 - President: Dar Zuch-Elected immediately following AGM Oct 19, 2022.
 - Vice President: Farooq Qadir
 - Treasurer: Brian Marconi
 - Secretary: Margaret McPherson

Motion: to have GM update officers of board with Service Alberta by Wednesday Oct 26.

First: Rob van Gastel

Second: Brian Marconi

Motion passes

Motion: to have GM make arrangements for Executive to be signing authorities by Wed Oct 26

First: Rob van Gastel

Second: Brian Marconi

Motion passes

Motion: to have GM attend next general board meeting in person. The board will provide by way of the President questions to the GM. Questions will be submitted by November 1st. Answers to the question(s) will be provided in person to the regular meeting of the board on Nov 15.

First: Rob van Gastel

Second: Brian Marconi

Motion: to have Teams connectivity for all Directors and members in good standing to be able to attend electronically.

First: Farooq Qadir

Second: Rob van Gastel

Motion passes

6. Election of Board Committees:
 - Executive: Same as elected Executive in item 5
 - Finance/HR: Brian Marconi (Chair)
 - IT: TBA
 - Operations: TBA
 - Board Improvement: TBA
 7. Strategic Planning Session
 - Section 3.2 Roles & Responsibilities of the Board (MTD Organization Policy Manual): The board will hold an annual planning session.
 - Proposed Date: TBA Tentative Jan 2023
 - Proposed Facilitator: TBA
 - Publication of 2021-2022 session notes: To be published to website
 8. Follow up Questions from previous board meetings & information session post AGM October 19, 2022.
 - Several questions were posed after the AGM transacted that the attending board members (no staff present) could not answer.
 - 1) Action item:
 - 1 The board will provide the list of questions from the Residents to the GM on or before Oct 25, 2022.
 - 2 The GM will prepare answers which will be reviewed by the Board as part of the GM's Board Report on November 15, 2022.
 - 3 The MTC website will be updated with a communication to outline the proposed timeline to publish answers to Residents' questions (TBD: On or before Oct 28, 2022)
 - 4 The answers to the Resident's questions will be published to the MTC website on or before November 30, 2022.
 9. Enhanced Landscape Maintenance Contract (ELM)
 - The board would like to request copies of the current be made available on or before Nov 14, 2022.
 - Action item: GM to make available the current ELM contract on or before Nov 14, 2022.
 10. Other Business:
 11. Next Meeting Dates:
 - Nov 15, 2022 (6:00PM in Camera, Open Meeting 6:30PM)
 - December: no meeting
 - Strategic Planning Session: Tentative Jan 2023
 12. Adjournment.
 - Motion to adjourn (8:48PM)
- First: Brian Marconi
Second: Dar Zuch