

McKenzie Towne Council

Tuesday October 18, 2022

Board of Directors Meeting @ 6:00 p.m.

McKenzie Towne Hall

Attendance Rick Leigh, Shawn MacDougall, Patrick Giroux, Margaret McPherson, Dar Zuch

Regrets: Teresa Hargreaves, Farooq Qadir

Resident Guests: Carrie Cemka, Courtney Hall

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1. Call to Order 6:00 PM
  2. In Camera
  3. Open Meeting 6:42 PM
  4. Approval of September minutes
    - Motion: to accept September meeting minutes as presented
    - Move: Patrick Giroux / Second: Shawn MacDougall
    - Motion carried (Unanimous)
  5. Introductions & Attendance
    - Board & Resident attendee as above
    - MaryAnn Miller-GM (absent)
  6. GM Report —no report (GM absent)
  7. Committee Reports:
    - a) Executive and HR Committee – Rick – no new information to present
    - b) Finance / IT – F
      - a. Chair presented high level details from audited financial reports.
    - c) Operations – No meeting
    - d) Board Development – No update
      - a. Need to fill Board Development Chair
    - e) Motion: To accept GM & Committee reports as presented
      - a. Move: Rick Leigh / Second: Dar Zuch
      - b. Motion Carried (Yes-5)
  8. **Other business** –
    - Strategic Planning Session (Annual Board Activity) – October 1, 2022 (11AM-2PM)

- Planning session was held and facilitator has put forward a draft report for the Board to approve as a roadmap for future board(s).
- Discussion about update on Splash Park repairs. Date ETA >> TBA (GM away)
- Question from Director about timing of Christmas Light display(s) in the community.>>no answer available (GM Away).
- Resident Cemka had business arising from Aug meeting regarding Enhanced Landscaping Maintenance (ELM) contract and MTC vs City obligations. Follow up requested in Sept meeting.
  - Follow up questions about Prestwick Square weeds
  - What does the ELM specify that MTC can do vs City?
  - Action item from September: MaryAnn Miller to go away and clarify ELM arrangements and speak to them at next board meeting.>>no update provided (GM Away)
- Question from Director about expenses for staff events (Team building/Appreciation)
  - Currently up to GM discretion providing expenses are within general guidelines of operational budget & under the \$4,000 threshold.
- Action item for next board: Update Polycom to not time out at 1 hour.
- Resident Hall had a question about why Towne Hall events are now pay to attend.
  - Example: Hallowe'en event used to be free to Residents and now pumpkin carving is a fee to attend event.
  - GM away so we should ask for an update in time for next general meeting.

#### 9. Next Meeting Dates

- AGM October 19, 2022. 7:00PM
- General Director's Meeting November 15, 2022 (6:00 PM In camera, 6:30PM open meeting)

#### 10. Adjournment.

**Motion:** To adjourn (7:08 PM)

Moved by Rick Leigh Seconded Patrick Giroux

**Carried**