



McKenzie Towne Council Agenda

Tuesday January 16, 2024

Board of Directors Meeting @ 6:00 p.m. (In-Camera) 6:30 (Public)

McKenzie Towne Hall & Teams

Attendance: Jason Todd, Nancey Yip, Debbie McKinnon, Shahzad Khan, Marshall Lang, Darwin Zuch, Victoria Smith, Laura Kitchen, Josh Samuel

In person: Jason Todd, Nancy Yip, Debbie Mackinnon, Shahzad Khan, Marshall Lang, Victoria Smith

Teams: Darwin Zuch, Keith D'Souza, Teresa Hargreaves

Regrets: Ignatius Emeye, Peter Hall, Shauna Sanheim, Sheri Barclay

Resident Guests: Jim Clement (GM), Cherise Baker (Facility Coordinator)

Online Residents/Guests:

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1. Call to Order 6:00 PM
  2. In Camera
  3. Open meeting - Call to Order (6:40 PM) by Nancey Yip
  4. Approval of agenda: Motion to approve by Jason Todd second by Marshall Lang – No Discussion – Motion Passes
  5. Reading of Safety and Harassment Policy – by Darwin Zuch
  6. Introductions & Attendance
    - Board & Resident attendees as above.
  7. Approval of Minutes from previous monthly meeting – circulated by email. Motion to approve minutes for November 21<sup>st</sup>, 2023, by Victoria Smith second by Debbie Mackinnon (No discussion – Motion Passes)
  8. Guest Presenter – ATB McKenzie Towne – Sponsor (not present)

9. Guest Presenter - Calgary Elite Roofing – Sponsor (Robert): Community engagement focus, local events, meetings, initiatives post covid helping local companies get their word out in the community. Believes we should ask bigger corporations for more than we do, for our events such as Stampede Breakfast. Community involvement makes success possible for these companies. All members of McKenzie Towne get a good neighbour discount of 5% off any roof.
  
10. Executive Committee Report – Strategic planning meeting on Saturday February 24<sup>th</sup>, 2024, at MTC (McKenzie Towne Council). Counsellor Evan Spencer getting communities engaged and more involved Starting January 25<sup>th</sup> at 7:00pm. Benefits with City agreements vs cost. Splash Park is still being discussed with the city. Motion to submit an offer to purchase splash park land with authorization of president to approve for the current amount and not to exceed this amount of \$550,000 by Darvin Zuch – No Discussion – Motion Passes.
  
11. Finance / HR Committee Report – Met on November 23<sup>rd</sup>, 2023, June-November report we have been staying below budget and exceeding expected income.  
Review of Jim the interim GM. He has met all expectations in all three categories that the committee has been reviewing. Updating annual GM objectives after reading financial statements. Motion to have Jim become the permanent General Manager of MTC by Finance/HR Committee – No Discussion – Motion Passes.  
Motion by Keith D’Souza to get board to authorize an enhanced review of the HR Structure. Second by Jason Todd – No discussion – Motion Passes
  
12. Communications & IT Committee Report – New sign coming mid to end of February. Paid budget promotions for events. New MTC website on Wix presented by Bree Moore (Rec and Events Coordinator) website to go live Feb 1<sup>st</sup>. Motion by Nancey Yip to go live when the website is ready to go, Bree has the authority to decide when to go live. Second by Josh Samuel – No Discussion – Motion Approved.
  
13. Ops Committee Report – Met on January 9<sup>th</sup>, 2024. No motions discussed. Went through all of 2023’s meeting minutes. There has been a request from parks and facilities for purchase of golf carts for maintenance to break up a weeding crew into two sets of two and to eliminate at least one of our current gas-powered trucks. Application for City of Calgary approval required. Need to review the life cycle of the vehicles they are currently using before putting a motion forward.  
Motion to investigate into the steps for an application to the City of Calgary for said golf carts before proceeding any further by Victoria Smith, second by Nancey Yip– No Discussion – Motion Approved.
  
14. General Manager Report (Jim Clement): MTC only sent 205 people to collections for 2023 and have received payment for 108 of these said properties. 2024’s goal to get as little as possible out of going to collections by calling each person whose past due before sending them to collections in October of the fiscal year. Extended hours to Monday-Friday to 10:00pm due to increased popularity in programs and drop-ins. Splitting Winter programs into two separate sessions due to

costs. Breakfast with Santa was a huge success and was fully sold out. Santa Claus Parade 2024 is on our radar at MTC if they will agree to get insurance and structure.

15. Motions Submitted in Advance: No Motions to Submit in Advance.

16. Other Business: Parks and facilities to take down Christmas inflatables.

17. Comments from visiting members: None

18. Next Meeting Dates:

- Feb 20, 2024, 6:00 PM (In-Camera) 6:30 (Public)

19. Adjournment.

- Motion to adjourn (0:00PM) by Nancey Yip second by Marshall Lang - No Discussion - Motion Approved
- Moved by:
- **Carried**