



McKenzie Towne Council Agenda  
Wednesday November 30, 2022  
Board of Directors Ad Hoc Meeting @ 5PM  
Location: Teams Meeting

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1. Call to Order - 5 PM
2. In Camera
3. Open meeting – Call to Order 6:39PM
4. Reading of Safety and Harassment Policy-Note: full policy not read just a reminder to be respectful with commentary during the meeting.
5. Attendance: Darvin Zuch, Farooq Qadir, Nancey Yip, Neha Ashani, Teresa Hargreaves, Jim Clement, Carrie Cemka, Shahzad Khan  
Regrets: None
6. Motion to approve agenda as standing.  
Move – Jim, Carrie second  
Discussion – no discussion  
Vote - Approved
7. a) Motion to approve minutes from previous meetings Nov 15, 2022 and Nov 25, 2022.  
Move – Dar, Carrie second  
Discussion - Teresa would like to share templates for meeting minutes.  
Vote – Approved
8. Election of Treasurer
  - Shahzad recommends Keith D'souza to be Treasurer. Dar to make motion to add Keith D'souza to be on the board. Dar will meet with Keith and invite him to a meeting.
  - Jim would like to be a part of the Finance committee.
  - no decision made on Treasurer.

## 9. Other Business

a) Dar makes a motion to approve to add Keith D'souza to be on the board of directors.

Motion – Dar, Shahzad – second

Voted – approved.

b) IT and Communications committee chair will be decided between Neha and Teresa.

Last meeting on November 25<sup>th</sup> there was an incorrect procedure done. Neha and Teresa are the only ones on this committee.

c) Ops committee has been formed. Chair has stepped down. Dar will send an NDA to all directors. All committee members will decide on the chair.

## 10. Next Meeting Dates:

· Jan 17, 2023 6:30 PM

## 12. Adjournment.

Dar moved, Shahzad second

No discussion

Voted - approved