



McKenzie Towne Council
Tuesday March 21, 2023
Board of Directors Meeting @6PM
Location: MTC Hall
Minutes taken by Nancey Yip

Attendance:

In Person: Darvin Zuch, Nancey Yip, Stephen Carlton, Keith D'Souza, Shahzad Khan, Jim Clement (6:30PM),

Teams: Farooq Qadir (left at 6:11PM), Teresa Hargreaves (Joined meeting at 6:20PM), Neha Ashani joined 6:52Pm

Regrets: None

Residents and guests: Mike Burton, Jenna Burton, Tim Lacroix, Shelley Wark-Martyn, Maureen Burn

1. Call to Order 6:08 PM
2. In Camera
3. Open meeting - Call to Order (6:30 PM)
4. Approval of agenda – Darvin Zuch moved, Nancey Yip Second, No discussion – Motion Passes.
5. Reading of Safety and Harassment Policy
6. Introductions & Attendance
7. Approval of Minutes from previous monthly meeting – circulated by email. Keith D'Souza (Motion), Shahzad Khan (Second), No discussion – Motion passes.
8. GM Selection Committee Report - GM selection made, if candidate accepts, we can move forward with hiring.
9. Executive Committee Report – No meetings since last meeting

10. Finance / HR Committee Report – Met once since the last meeting, the GM has left. Summary of financial info, key accounts in report, note we are within & under budget for months and years. In line with year to date. In the office the contract will be changed from part-time to full-time. Budget should be approved by new GM, will not have update until next meeting. Will continue to oversee.

Motion for Daycare wage increases for 3 employees. Recommend approval for motion. Motion Passes.

11. Communications & IT Committee Report – Nothing to report.

12. Board Improvement Committee Report - Nothing to report.

13. Ops Committee Report - 6 seasonal employees to hire, only 6 are needed.

- Full time position is needed for Lawn Maintenance. Replacement of an employee lost part of budget.

Motion made to hire the full-time employee. Discussion on whether this cost is ok – as this is replacement of someone who left, there are no additional costs. Motion passes.

- Still working on quotes for Splash Park. Bathrooms will be closed April 1st and will reopen when Splash Park opens, Ice rink is closing due to warm weather.

- Quotes receive to integrate security cams, approximately \$5300 to combine the hall cams and park cams. Will save on annual security costs.

Motion made to approve security camera integration. Discussion – Treasurer confirmed cost is ok and will not set us back. Motion Passes.

Cleaning - current cleaners are not adequate. - working on quotes

Gym windows, getting quotes- hopefully by next meeting

Roof repair – waiting on quotes

Garbage removal went from \$1300 a month to \$250.00 a month.

Ivrnet – meeting on Thursday – will have more info by next meeting

Christmas lights – waiting on quotes for MTC

Flowers – Plan, a map and a budget were handed out. 20% Perennials, the budget was 13,950, 13,650 for this year will be a savings of over 15,000 from last year. Deposit put in, balance upon delivery expected end of May.

Motion to approve flower plan and budget. Discussion - Shelley Wark-Martyn stopped motion as there was no full agreement from Ops Committee to pass the plan or budget due to greenhouse request and whether perennials should be used. Darwin Zuch asked if the budget was approved for flowers. Nancey Yip advised that there was no formal approval on budget but is less than what was allotted for flowers last year. Will not need motion to continue with flower plans but will just use the plan as information.

14. General Manager Report

Administration: 81 Delinquent accounts, an improvement of 7%. We would like to implement a system to pay monthly from the time of Invoice issue.

6 Staff have CPR, have a few more staff certified mainly CSR's.

Jim Clement has ventured out and visited our neighboring businesses in order to collect information and get people to sponsor. Sponsorship event April 25th for sponsorship inquiries.

Parks and recreation vehicles are now equipped with GPS. Chisholm industries will help with park repairs and help to winterize the park. Steve has found an app to control and monitor the splash park from anywhere.

Programs, Spring and Summer camps are live as of today (March 21, 2023)

Drop-ins free to McKenzie Towne residents, \$5.00 for NR.

Pickleball is the most popular, 5 days a week.

Stampede Breakfast- 2500 fed last year in MTC parking lot. Moved to High Street for 2023, would like to feed 5500.

Rentals & Events up 25% from February.

15. Motions Submitted in Advance: None.

16. Other Business: None.

17. Comments from visiting members - Questions in regard to HOA fees, and pathways, and stampede breakfast.

18. Next Meeting Dates: April 18th 6:00PM (In Camera) 6:30 (Public)

19. Adjournment: Motion to adjourn (8:08PM) by Darvin Zuch. Motion Passes.